

TOWN OF TELlico PLAINS UTILITIES
APPLICATION FOR WATER OR SEWER SERVICE EXTENSIONS

405 Veterans Memorial Dr.
Tellico Plains, TN 37385
PHONE: 423-253-2333
FAX: 423-253-3673

Please complete this application for service. You may return it to our office in person, by email, fax or U.S. Mail. Also, include a copy of your State or Federal photo I.D., and a copy of your deed showing proof of ownership.

I/We hereby request the Town of Tellico Plains to provide water service at:

_____, _____, TN _____
Street/Road Town Zip

This property is bound by: _____ and _____

APPLICANT IS REQUESTING THE FOLLOWING SERVICES

- _____ A. Residential Water Tap (3/4") Cost \$4,000.00 (additional charges if road bore is required)
- _____ B. Residential Sewer Tap Cost \$4,000.00 (additional charges if road bore is required)
- _____ C. Large Meters/Commercial Meters Cost is available on request at office
- Diameter _____ Cost _____

1. All water main extensions/installations must be paid in full before installation begins. Said installation will be made by the town or their contractor. All installations must have a plan with specifications and approved by the State of Tennessee prior to installation. Upon completion of the installation all water mains will become the property of the town. As the applicant, you agree to sign all necessary instruments to start/complete the installation and any necessary documentation granting the new water main to the town. All mains will be incorporated into the municipal water system and who shall provide water service therefrom in accordance with the rules and regulations of the Town of Tellico Plains and the State of Tennessee.
2. I understand I must install a shutoff valve on my side of the meter before water service will be provided and only Utility personnel are allowed to operate meter valve inside the meter box.
3. I understand only one customer per service is allowed. I agree not to connect other dwellings, buildings, etc. to my service line and meter. Violation of this restriction will mean the termination of your service, after notice, until the situation is corrected.
4. I agree to comply with all of the town's water system bylaws, regulations and policies, as currently exists and as may be amended in the future.
5. I agree to allow the town, its employees, agents, contractors or representatives access to all premises, at reasonable times, for the purpose of reading meters, testing, inspecting, repairing, removing and/or replacing equipment belonging to the town. I also agree to allow these same individuals to inspect my plumbing and premises in order to secure compliance with the rules and regulations of the Water Department and the State of Tennessee.
6. I hereby grant the town an easement across and on my real property should the town decide to extend the water line to other residents or businesses and will sign an actual easement agreement, if this occurs. If for some reason I refuse to sign an easement agreement, this document may be used as an easement agreement.
7. I understand, acknowledge and release the town from any damage or liability for any interruption of service.

**TOWN OF TELlico PLAINS UTILITY SYSTEM
APPLICATION FOR WATER AND SEWER SERVICE EXTENSIONS**

**405 Veterans Memorial Dr.
Tellico Plains, TN 37385
PHONE: 423-253-2333
FAX: 423-253-3673**

THE TOWN OF TELlico PLAINS AGREES TO:

1. The Town of Tellico Plains shall endeavor to furnish continuous water service, but the town cannot and does not guarantee any fixed pressure or continuous service. In connection with the operation, maintenance, repair, and extensions of any water line, it may be necessary to shut off water service, without notice.
2. The town will seek adequate financing sufficient to provide a safe, sanitary and adequate water distribution system to all applicants where economically feasible.
3. Furnish and install a tap into the main line and install a water meter, which will be on the applicant's property.
4. Operate and maintain the water system so as to provide water to all users in a business like, adequate and non-discriminating manner.

By signing this agreement, I accept all terms and conditions. In the event of any litigation to enforce this agreement, the undersigned agrees to pay all necessary fees, expense and costs to pursue this matter and agrees to pay a reasonable attorneys fee. Further, I acknowledge I have either received a copy of the water departments rules and regulations or they have been explained to me.

Applicant's Signature_____

on this_____day of _____, 20_____

Printed name_____

Co-Applicant's Signature (if applicable)_____

on this_____day of _____, 20_____

Printed name_____

Mailing Address (if different from physical):

_____, _____, _____, _____
Street/Road City/Town State Zip

Phone Number:_____E-Mail Address:_____

Specific Instructions/Information:_____

**TOWN OF TELlico PLAINS UTILITY
APPLICATION FOR WATER AND SEWER SERVICE EXTENSIONS**

**405 Veterans Memorial Dr.
Tellico Plains, TN 37385
PHONE: 423-253-2333
FAX: 423-253-3673**

RIGHT-OF-WAY EASEMENT:

Customer grants the Town of Tellico Plains an easement ten (10) feet wide and lying five (5) feet on either side of the actual installed line for ingress & egress. This easement shall run with the land. The applicant agrees to permit authorized agents of the Utility free access to the premises of the customer for the purpose of inspecting, reading, repairing or removing property of the Utility.

The Town of Tellico Plains shall have the right, but shall not be obligated, to inspect any installation before the town's service is introduced, or at any later time, and reserves the right to reject any service not in accordance with the town's standards; but such inspection, or failure to inspect or reject, shall not be regarded as an insurance against defects in the installation, or from violation of the Town of Tellico Plains Rules and Regulations, or from accidents which may occur upon customers premises.

The applicant agrees that this application is subject to the Town of Tellico Plains Rules and Regulations, a copy of which is open for inspection at the office of the town, and that these Rules and Regulations are a part of this agreement and incorporated herein by reference.

By signing this agreement, I accept all terms and conditions. In the event of any litigation to enforce this agreement, the undersigned agrees to pay all necessary fees, expenses and costs to pursue this matter and agrees to pay all reasonable attorney fees. Further, I acknowledge I have either received a copy of the Town of Tellico Plains Water Departments Rules and Regulations, or they have been explained to me.

Applicant's Signature_____

on this_____day of _____, 20_____

Printed name_____

Co-Applicant's Signature (if applicable)_____

on this_____day of _____, 20_____

Printed name_____

**TOWN OF TELLICO PLAINS UTILITY
APPLICATION FOR WATER AND SEWER SERVICE EXTENSIONS**

405 Veterans Memorial Dr.

Tellico Plains, TN 37385

PHONE: 423-253-2333

FAX: 423-253-3673

CUT OFF POLICY

Every customer is responsible for paying their bill in a timely manner. In the event of an emergency situation, other arrangements **may** be made, **in writing**, with the town. Bills are due on the 15th of each month and any bill unpaid by the 15th will include a penalty. You will have a 10 day “grace” period in which to pay your bill. **After the 25th, your services will be disconnected.** There will be no reminders sent out. To have your services reinstated, you will need to pay the balance due, along with a \$75.00 reconnect fee. If payment is received by the water department **before** 3:00 p.m., water service will be reconnected on that same day. If payment is received **after** 3:00 p.m., water service will not be restored until the following business day. In the event it becomes necessary for a water department employee to do an emergency reconnect after hours, there will be a \$125.00 reconnect fee charged to your account.

NOTICE: Tampering with a water meter or installing a bypass is a criminal act and will be prosecuted!

By signing below, I agree to all the terms of the Town of Tellico Plains **CUT OFF POLICY**.

Applicant's Signature _____

on this _____ day of _____, 20_____

Printed name _____

Co-Applicant's Signature (if applicable) _____

on this _____ day of _____, 20_____

Printed name _____

TOWN OF TELlico PLAINS UTILITY
APPLICATION FOR WATER AND SEWER SERVICE EXTENSIONS

405 Veterans Memorial Dr.
Tellico Plains, TN 37385
PHONE: 423-253-2333
FAX: 423-253-3673

WELL USER AGREEMENT

Pursuant to the rules and regulations of the Town of Tellico Plains Water Department and the State of Tennessee cross-connection control program, a private well or auxiliary water source may not be connected, in any manner, to the public water supply, unless it is protected by a Reduced Pressure Back-flow Preventor(s) or approved air gaps in order to protect the town's water supply. These devices must be approved by the town's water department, in writing, prior to installation. The Town of Tellico Plains Water Department will have the right to inspect the installation and give final approval before any water is cross-connected. Non-Compliance will cause service to be immediately disconnected without further notice.

CHECK THE APPROPRIATE BOX

_____ This serves as notification that a well **IS** located on the property at the following address:

_____ This serves as notification that a well **IS NOT** located on the property at the following address:

I/We understand and agree that any well or other water source shall remain totally segregated from the public water supply and no unapproved or unauthorized cross-connections, auxiliary intakes, bypasses, or interconnections will not be permitted without the written approval of the Tellico Plains Water Department and only after a final inspection.

I/We further understand and agree that should this applicant desire to cross-connect a well, etc. with the public system, they will fully comply with this agreement. Failure to comply will cause the water to be terminated until the system is corrected. In the event any damage occurs, the undersigned agrees to hold the Town of Tellico Plains harmless for any liability, including any and all attorney fees.

Applicant's Signature _____

on this _____ day of _____, 20 _____

Printed name _____

Co-Applicant's Signature (if applicable) _____

on this _____ day of _____, 20 _____

Printed name _____

Physical Address:

_____, _____, _____, _____
Street/Road City/Town State Zip

TOWN OF TELlico PLAINS UTILITY
APPLICATION FOR WATER AND SEWER SERVICE EXTENSIONS
405 Veterans Memorial Dr.
Tellico Plains, TN 37385
PHONE: 423-253-2333
FAX: 423-253-3673

FOR OFFICE USE ONLY

Application received by _____
(Cashier)

on this _____ day of _____, 20_____

Amount **to be** collected _____ Approved by _____
(Amount for Tap) (City Worker)

Amount **collected** from customer _____

Receipt # _____ Cash _____ Check# _____ Money Order# _____ CC _____

Date Installed _____ By _____